

**New Spirit Lutheran Church
Vision Team Meeting
January 12, 2010**

Attendance: Justin Nast
Brigitte Stuetze
Terry Mysak
Barb Verthein
Robin Hughes
Pastor Alan Field

Mark Buglewicz
Tom Bartels
Donna Thompson
Barb Carty
Paul Stuetze

Absentees: Richard Siegel

Opening Prayer: Pastor Alan began the meeting with prayer and a devotional reading from Jeremiah.

Minutes from Dec. Mtg.:MSP

Treasurer's Report: Terry reported that all January expenses have been paid with no checks holding and no outstanding bills at this time. He presented the team with a 2009 Year End Report which may be read in the Meeting Minutes Book for more detailed information concerning the finances of the church. A motion to accept the report was made, seconded, and passed.

Old Business:

1. Fellowship Hall Baffeling: Pastor Alan reported that Don Austin had received several samples of the tiles that will be installed in the Fellowship Hall for the reduction of noise and the echoing effect in the hall. Several members saw the tiles and chose an appropriate color. The next step is to measure the walls where the tiles will be installed so that the tiles can be ordered. Cutting and installation of the tiles will be done by New Spirit members.

2. Revisit \$10,000 gift to New Spirit: After discussion, it was decided to set aside the \$10,000 gift as seed money for the Strategic Planning Groups to assist them in accomplishing their individual goals. The amounts of money needed by the groups will be discussed at the March meeting after the groups have had a chance to meet and to determine their needs.

3. Pastor Mannel: synod attorney's advice: Pastor Alan reported that he had received a phone call from the Synod attorney, Don Stevens, concerning the proposal from Pastor Mannel for office space at New Spirit. Mr. Steven's letter stated that Pastor Mannel would have to provide his own insurance policy, would not be a paid employee of New Spirit, must do work for New Spirit as a volunteer, must specify what he would volunteer to do, and any issues of concern must be reported to the Vision Team immediately. He would operate as an independent contractor; not as an employee of New Spirit.

Pastor Alan, Barb Carty, and Justin Nastin will meet with Pastor Mannel to settle on a contract. A motion was made to proceed with forging an agreement with Pastor Mannel to work as an independent contractor for a period of six months. The motion was seconded and passed by voice vote.

4. January 17th Mtg. for Strategic Planning Goals: Pastor Alan will lead the meeting on Jan. 17th, at 3:00 PM.

New Business:

1. Pastor Dawn Keller's letter: Pastor Keller's letter requesting the transfer of membership for her and for her mother-in-law, Gerda Keller, was read by Robin Hughes to the Vision Team. Robin reported that during the time in which she served as Interim President of the Vision Team, she did not receive any requests from other churches about employment opportunities for Pastor Keller.

2. Sick pay/leave policy for Office Staff: The Synod policy on Personnel matters was discussed. Brigitte, Tom, and Pastor Alan will review the policy to determine which parts are relevant for a policy for New Spirit personnel.

3. Carry over 1 week vacation for Pastor Alan: a motion was made, seconded, and passed to allow Pastor Alan to carry over one unused week of vacation time from 2009. Of the four weeks he is entitled to take, he only used two weeks.

4. Check signers: Terry provided the new signature forms for the current officers and Robin to sign. The forms will be submitted to the bank. It was discussed that Don Austin is the only signer for the Mission Investment Fund whereas for other funds, two signatures are required. Pastor Alan will ask the Endowment Board for another signer for the MIF at its next meeting.

5. Audit of church finances: Having an external audit of New Spirit's finances was discussed. Terry will research firms that conduct non-profit audits.

6. AED Training: Training for the usage of the new AED will occur in February. A signup sheet for participants is in the Narthex.

7. YouthQuake: Pastor Alan reported on a successful trip to Carefree, AZ, with the New Spirit youth.

Closing Prayer: Pastor Alan ended the meeting with prayer.

Adjournment: A motion was made, seconded, and passed to adjourn the meeting at 7:35.

Respectfully submitted,

Barbara Verthein

**New Spirit Lutheran Church
Vision Team Meeting
January 1, 2010**

Attendance:

Opening Prayer:

Minutes from Dec. Mtg.:

Treasurer's Report:

Old Business:

- 1. Fellowship Hall Baffeling**
- 2. Revisit \$10,000 gift to New Spirit:**
- 3. Pastor Mannel: synod attorney's advice; contract?**
- 4. January 17th Mtg. for Strategic Planning Goals**

New Business:

- 1. Sick pay/leave policy for Office Staff**
- 2. Carry over 1 week vacation for Pastor Alan**
- 3. Pastor Dawn Keller's letter**
- 4. Check signers**
- 5. Audit of church finances**